



Policy ST04 – Student CWB TSSA Testing

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Last Reviewed by Management:	November 2017
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SCOPE:

Provide easy accessibility for student/candidates with a facility to achieve Canadian Welding Bureau (CWB) and/or Technical Safety Standards Authority (TSSA) welding certification. Establish guidelines that are compliant with CWB and TSSA protocol, accreditation and excellent standards.

POLICY:

To protect the integrity of the Can-Weld, Canadian Welding Bureau (CWB) and Technical Safety Standards Authority (TSSA) and ensure the exam process is fair for all candidates.

PROCEDURE:

1. An instructor will notify you when you will be testing. Welding tests for C.W.B., TSSA and In-House, are held throughout training at our facility. However, certificates will be issued at the **Exit Interview** which will require scheduling the last week of training. See signed contract for end date and the front office to schedule appointment. The second condition to receiving certificates is that accounts must be **Paid in Full**.
 2. Canadian Welding Bureau (CWB)
 - 2.1. The **test dates** for the C.W.B. (Canadian Welding Bureau) for plate welding tests are booked randomly throughout the year at different intervals by the C.W.B. inspector's schedule and that of Can-Weld.
 - 2.2. Results of welding tests are only given to the person directly. The exception will be if those tested through a company/union. The results will then be sent to them. Can-Weld will not leave messages or give test results to anyone else.
 - 2.3. When C.W.B results are received and the results are failing (test position for flat or vertical) a **retest must be within 3 months** or the horizontal or overhead position that was passed will be forfeited. See the Canadian Standards, W47.1-03, paragraph 9.12.4 for details.
- C.W.B. Test Records state the following conditions:

- 2.3.1. This qualification is based on the test assemblies that were successfully passed during this test session and prior test sessions and Tables 4, 7, or 19, as applicable, from **CSA Standard W47.1-03**.
 - 2.3.2. If the above-named person commences employment with a company certified to CSA Standard W47.1 C.W.B. shall, upon request from the company, issue a valid identification Transfer Card based upon the tests performed. Such qualification will remain valid until the expiration date.
 - 2.3.3. Although the qualification tests are intended to demonstrate the welder's skill, they are not a guarantee of competency to produce satisfactory welds and weldments. It is the responsibility of the welder's employer to verify the welder's continuing competency. C.W.B. assumes no responsibility for the welder's skills or competency based on the completion of the qualification tests.
 - 2.4. Because Can-Weld has continual enrolment, we will do everything possible to ensure all test are completed as stated in program outline (see your admission information before end date). However; we cannot guarantee this due to the C.W.B. Inspector's schedule. If this is the case, book a C.W.B. test after expected end date and extra training sessions will be considered just prior to the testing date. Please meet with our front office scheduler to arrange.
3. Technical Standards Safety Authority (TSSA)
 - 3.1. The test dates for the T.S.S.A. pipe welding tests are held in the last month of a program in order to provide most recent/valid T.S.S.A. certification for any perspective company.