CWB Testing for Enrolled Students Rules and Guidelines for Test Day

- 1. Please review shop bulletin board to confirm if you are testing. If you are not on the list and believe that you should be, or that the test or time is incorrect, please see the front office. If you are not testing this date, please do not come in. You may use this day as a make up day to complete your program if needed.
- 2. Accounts must be paid up to date or you will not be allowed to test. Also, if you haven't turned in proof of your high school diploma or equivalent at time of registration then it is now mandatory. You will not proceed to challenge certification on CWB test day until this is done. This applies to: Enrolled students in the Full or General Program only.
- 3. Show up at the time indicated on the bulletin board list. Do not show up early, as you will only be in the way. Let the Instructor know you are here and take a seat. You may still have to wait until your name is called.
- 4. There will be no regular classes this date. Make up time may be arranged later if needed.
- 5. There is no practice the day of the test. It is strongly advised that you get a scrap piece of metal to set your machine before you start your test. Please note you must take any booth that is available. You will not be allowed to wait for your special booth. Each booth will have a wire wheel. This is only available/allowed on the test day.
- 6. This is not a day for instruction. If you are having any problems, please ask an instructor for quick advice only.
- 7. No one is allowed to go into another welding booth during the test. This will be seen as cheating and you will be asked to leave and your test plate/s will be thrown out, therefore an automatic fail.
- 8. If you feel that you have made an error on your test, see an instructor as you may be able to buy a new test plate. There is an additional fee for this plate, so please be prepared. Roughly the additional cost is \$35 \$50 depending on how much of a weld has been laid prior to requesting another test plate.
- 9. There is a time limit for testing: 45 minutes for each plate. When you have welded your plate/s, you must have the Inspector see it and check it off his list. Do not leave it on the table and leave as you may fail.
- 10. Please do not hang around the area where the inspector is working. You will be in the way. Please check in with an instructor and then take a seat at the picnic tables.
- 11. The last welder in the booth is responsible for full clean-up of the booth.
- 12. If you are <u>re-testing</u> because of a previous failed result from a previous test session, then there is an additional fee. Re-testing is not included in any programs and must be paid prior to performing the accrual test.